

STANDARD FORM NO. 64

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## Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 12 March 1953

FROM : Chief, Plans and Policy Staff

25 YEAR RE-REVIEW

**SUBJECT: Weekly Activities Report -- Period 6 - 12 March 1953**

1. Project 52-15, Summer Seminar on Israel. A summary of the subject program is being prepared for distribution to the Training Officers. This program will be designated as Program F (Israel) in the list of Non-CIA Area and Language-Area Programs Abroad.
2. Project 52-17, Near East Language and Area Program. 16 March has been set as the starting date for the second running of the subject program. Four JO's and one recruit from the NE Division have been committed definitely to enter the program. A [ ] security briefing has been arranged for the participants at 1500 hours on Thursday.
3. Project 52-18, Training for New Personnel. CIA Regulation on Basic Intelligence Training is on the road and in process of official promulgation, following coordination and approval of DD/I, DD/A, DD/P and Commo.
4. Project 52-19, Revision of CIA Regulation [ ], Training form to be used in requesting training approved by D/TR and DD/TR(G), coordinated with [ ] and is now in the final processing. [ ] will handle arrangements for publication. Upon receipt of form number and estimated date of publication, S/PP will process [ ] so that both will hit the streets at the same time. [ ] requires a few minor changes referring to the form, and will be forwarded to D/TR and DD/TR(G) for approval. Present version approved by D/TR a few weeks ago.

Project 53-3, Publications (Training Bulletin). Bulletin No. 3 (Vice President) in process of final typing. Arrangements for distribution in process. Bulletin No. 4 (General Smith) also in stage of final typing. Bulletin No. 5 (Dulles) is being edited and reorganized. All three Bulletins will be in Reproduction later this week or early next week, and distribution within the Agency should be accomplished later next week. S/PP has recommended that Mr. Jackson's remarks not be the subject of a Bulletin.

Project 53-17, FSI International Relations Course. Requests are being received from the DD/I Offices for six to eight participants at each lecture. FSI cannot accomodate more than two Agency personnel at any given lecture. DD/I Offices are asked to select personnel for attendance on the basis of need.

Project 53-18, Overseas Training Material. In coordination with TR(S) on draft regulation, TR(S) has asked for policy guidance from DD/P in extending terms of reference. Action held up pending reply from DD/P to TR(S).

Project 53-22, Training for Employees of IAC Agencies. A draft of an invitation to the IAC agencies to participate in the BIC has been prepared and is being reviewed.

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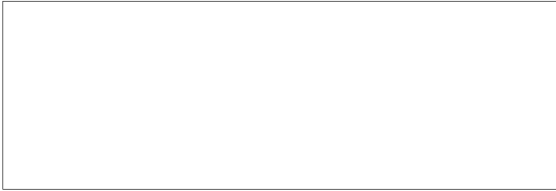
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9. Project 53-23, Development of New Language and Area Programs. At a recent meeting with the Chief, Language School, FSI, and in view of certain administrative problems confronting FSI and OTR, it was concluded that the problem of developing language and area programs similar in scope and objective to that of the two-year Near East program could be considered for action more effectively within FSI and the Department of State, if the Director of FSI received from the D/TR a request to indicate FSI capabilities to mount and operate programs on Southeast Asia, South Asia, Far East, and the Soviet Orbit. A draft request is in preparation for this purpose.
10. The following projects are in process:

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- Project 52-71, Revision of CIA Regulation   
Project 53-1, CIA Regulation on Language Training.  
Project 53-2, CIA Regulation on Training for Specified Duty Assignments.  
Project 53-5, CIA Regulation on Clerical Training.  
Project 53-6, CIA Regulation on Management Training.  
Project 53-7, CIA Regulation on Junior Officer Program.  
Project 53-10, Training Plan for the Office of Logistics.  
Project 53-11, CIA Regulation on Processing of Personnel Into the Armed Forces.  
Project 53-13, Glossary of Intelligence Terminology.  
Project 53-16, Training Problems of the PM Staff.  
Project 52-37, Collection and Source Exploitation Manual.  
Project 51-3, Summer Seminar on the Near East.
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